

Use of Personal Information

Mediation Center Osaka (the “Center”) obtains personal information from an applicant, a respondent and their representative (“parties”) through mediation procedure.

This letter is intended to explain (1) the purposes of the use of personal information under the Act on the Protection of Personal Information and (2) Center’s use of the summary and the result of cases without identifiable personal information for seminars and other similar activities.

1. The purpose of the use of personal information

The Center uses the personal information of parties for the following purposes.

- ① Conduct mediation and necessary administrative work
- ② Conduct user survey after the mediation procedure in order to improve Center’s operation

2. The use of the summary of the case

(1) Disclosure to the participants of a seminar

The Center may disclose the summary and the result of cases without identifiable personal information to participants of seminars. The Center will carefully summarize the case and exclude specific names of parties so that no party is identifiable.

(2) Disclosure to the similar ADR organizations

The Center may disclose the summary and the result of cases without identifiable personal information to other ADR organizations sharing the same purposes and functions with the Center in order to improve their operation by exchanging information with each other. The Center will carefully summarize the case and exclude specific name of parties from the summary so that no party is identifiable and make it sure that the organization receiving the information has implemented the program to maintain confidential information.

I have read and fully understood the explanation above and agreed.

Date:

Signed